

# ***Nebraska Coalition for Patient Safety***

## ***Meeting Minutes***

Friday, July 18, 2008

### **I. Call to order**

**Stephen Smith, MD** called to order the regular teleconference meeting of the **Nebraska Coalition for Patient Safety (NCPS)** at **12:00pm** on **Friday, July 18, 2008**.

### **II. Roll call**

S. Smith conducted a roll call. The following persons were present: E. DeSimone, K. Jones, C. Mlady, M. Seeland, S. Smith, C. Kampschneider, E. Olson, D. Brown, and D. Tew. Absent: D. Elting, M. Horn, R. McQuillan, P. Scholting and A. Svoboda

### **III. Approval of minutes from last meeting**

Members of the BOD reviewed the minutes from the last meeting. The minutes were approved as read.

### **IV. Open issues**

- a) **Reporting Committee Report.** (Steve Smith, MD/ Katherine Jones, PhD, PT co-chairs)
  1. RCAs reported to the NCPS: S. Smith presented a summary of the root cause analyses that have been reported to the Coalition during the first six months of 2008. Ten reports were received. S Smith will provide a summary of the information to all NCPS member hospitals; educational material will be developed from the RCAs reported.
  2. Annual Report. The annual report has been written and was circulated to all Board members for review. We plan to send the report to all hospital CEOs, state legislators, Governor and financial supporters. A press release will be prepared.
- b) **Education Committee Report.** (Robert McQuillan, MD, chair)
  1. In the absence of R. McQuillan, K. Jones and C. Kampschneider reported that David Marx has been confirmed to participate in the TeamSTEPPS Collaborative which is scheduled for June 3 & 4, 2008. Target audience for the discussion of the *Just Culture* process ([www.justculture.org](http://www.justculture.org)) is the Board of Health, members of professional associations, and NCPS members. Questions were raised regarding how this might coordinate with a proposed NCPS annual educational seminar. K. Jones will follow up with R. McQuillan to clarify.
  2. Root Cause Analysis (RCA). A second RCA seminar is planned for September 19 in Lincoln. Participation in this seminar would first be

offered to NCPS members who did not participate in the seminar held in February 2008.

- c) **Finance Committee Report.** (Ed DeSimone, RPh, PhD, chair)
  - 1. Update on members. A current membership list was provided. Good Samaritan Health System has signed a contract to participate; Nebraska Methodist, St. Elizabeth Regional Medical Center, Alegant Health and Children's Hospitals have all expressed an interest in learning more about the NCPS.
  - 2. Treasurer's report. Opening balance (4/30/08) \$167,457.78. Income \$10,000.00 and no expenses to report. Closing balance (6/30/08) \$177,457.78.
- d) **Communication Committee Report.** (Steve Smith, MD, chair)
  - 1. Common bulletin board/communication. Discussion was held regarding the use of a Microsoft tool entitled Groove at the last board meeting. Board members were asked to verify that this software could be loaded onto their systems. S. Smith will contact Microsoft and proceed.

## V. New Business

- a) Staffing: Discussion was held regarding whether we are financially ready to hire permanent staff. There was concern that we were not, but should look at some type of contractual arrangement. It is important to have dedicated staff that can work with hospitals, help them complete RCAs and demonstrate the value of membership in the NCPS. M. Seeland was asked to draft a contract/job description for the Board's review.
- b) PSO Legislation: K. Jones is attending the AHRQ meeting in September and will receive an update at that time. A call has gone out for members to develop a common taxonomy.
- c) NMA White Paper for Healthcare: S. Smith attended a Nebraska Medical Association meeting where the NMA's recommendations for healthcare in Nebraska were shared. S. Smith clarified with Dale Muhlman, Executive VP of the NMA that the recommendation for reporting was for voluntary reporting, not mandatory reporting.

## VI. Adjournment

**S. Smith** adjourned the meeting at **1:30 pm**. The next meeting is planned for August 15, 2008, at 1:00 pm via conference call.

Minutes submitted by: P. Scholting, PA-C, Secretary NCPS

Minutes approved by:

