

Nebraska Coalition for Patient Safety

Meeting Minutes

April 17, 2009

I. Call to order

Stephen Smith, MD called to order the regular teleconference meeting of the **Nebraska Coalition for Patient Safety (NCPS)** at **1300** on **Friday, April 17, 2009**.

II. Roll call

S. Smith conducted a roll call. The following persons were present: M. Seeland, S. Smith, E. Olson, M. Horn, E. DeSimmons, P. Scholting, and P. Riesberg.
Absent: C. Kampschnieder, D. Elting, K. Jones, D. Brown, D. Tew, C. Mlady.

III. Approval of minutes from last meeting

Members of the BOD reviewed the minutes from the last meeting on Friday, February 20, 2009. A quorum was not met so minutes were not approved.

IV. Open issues

a) Finance Committee Report. (E. DeSimmons)

1. Treasurer's Report. Closing balance (3-31-09) \$288,001. Total expenses for 2008, \$2850.00. This includes travel expenses for K. Jones to Pawnee City Hospital to assist in completion of an aggregate RCA.
2. Budget. Discussion was held regarding the 2009 budget projections.

b) Education Committee Report. (M. Seeland)

1. Details are being finalized for the upcoming NCPS Conference to be held on August 18, 2009 in Kearney, NE. David Marx is the confirmed keynote speaker. Breakout sessions are being planned in the afternoon consisting of topics regarding the surgical checklist, medication safety, infection prevention, and root cause analysis. S. Smith is scheduled to present to participate with an update on the NCPS activities.

c) Reporting Committee Report. (S. Smith)

1. Patient Safety Reports. A total of 26 incident reports were submitted to the NCPS in 2008.
2. NCPS Annual Report. The 2008 NCPS Annual Report will be ready for distribution within the next few weeks.
3. A committee meeting is being planned in May to review incoming patient safety reports.

d) Communication Committee Report. (M. Seeland)

1. Website Development. Firespring and Pickering have submitted information and bids regarding their products to the committee. The committee requests that the BOD to review this information for future discussion.

2. Quarterly Phone Communication. S. Smith reports that he participated in the quarterly phone calls to Patient Safety representatives of participating hospitals.

V. New business

a) Federal Patient Safety Organization (PSO).

1. The NCPS Executive BOD will review and approve policies pertaining to the mission statement, confidentiality statement, and information sharing in preparation for submitting an application for designation as the state's PSO.
2. Reporting software continues to be analyzed.
3. The NCPS will move forward in this process and the application will be completed and submitted.

VI. Adjournment

S. Smith adjourned the meeting at **1340**. The next meeting will be the NCPS Annual Meeting currently being planned for June 2009. This is being planned as a dinner meeting.

Minutes submitted by: P. Scholting, PA-C, Secretary NCPS.

Minutes approved by: