

Nebraska Coalition for Patient Safety

Meeting Minutes

December 13, 2006

I. Call to order

Stephen Smith, MD called to order the regular meeting of the **Nebraska Coalition for Patient Safety** at **11:00 am** on **December 13, 2006**.

II. Roll call

S. Smith conducted a roll call. The following persons were present: D. Brown, E. DeSimone, C. Kampschnieder, M. Seeland, R. McQuillan, C. Mlady, S. Smith, and P. Scholting. Absent: M. Horn, R. Driewer, K. Jones, E. Olson, and A. Svoboda.

III. Approval of minutes from last meeting

Member of the Board reviewed the minutes from the last meeting. Motion to approve the minutes by D. Brown and C. Kampschnieder. The minutes were approved as read.

IV. General Discussion

- a) Consumer member. Discussion was held regarding filing the vacant consumer member position. S. Smith will contact Senator Jim Jensen regarding his interest in becoming an active participant of the NCPS Board.
- b) Contract to participate. The board reviewed this document. The language defining reportable events was clarified to include near-miss events. The board approved this document as written.
- c) Confidentiality Agreement. Upon the board reviewing this document, E. DeSimone and D. Brown made motions for approval. The board agreed anonymously for approval.

V. Finance Committee

- a) Update on Pledges. To date the founding associations and other interested parties have pledged 50K a year for three years. Other pledges include an additional 10K for the next fiscal year. The board will continue to seek out interested parties in the NCPS for financial pledges.
- b) Grant applications. K. Jones continues to develop a grant template for the NCPS to ease the application process for grants. The board continues to await the response of the IRS regarding the coalition's 501C3 designation prior to applying for grants.
- c) D&O Insurance. This issue remains pending at this date. E. DeSimone will continue to pursue quotes.

VI. Reporting Committee

- a) Final list of reportable events. Discussion was held regarding this document. With recent changes reviewed and approved by the board following motions by E. DeSimone and P. Scholting. This document will continue to evolve with changes being presented to the board in the future for review and approval.
- b) Recommendation for data gathering. Discussion for held regarding the future pilot project. It was opinion of the board that the pilot program should include 10-12 hospitals, varying in size and location across Nebraska. The target date for initiating the program is early 2007. Data will be collected over a 4-6 month period for analysis.

VII. Education Committee

- a) R. McQuillan led the discussion regarding the Team Steps program. He informed the board regarding an upcoming program to be held at Creighton University on February 21, 2007 presented by Dr. Salis on the Team Steps concept. He welcomed the board to attend this informative lecture. In addition on February 19-22, 2006 a training session involving the peri-operative department at Creighton University Hospital emphasizing the Team Steps approach to intrapersonal relationships, core understand of goals, and communication skills. He welcomed the board to attend.
- b) Education Seminars. Three sessions are being planned in 2007. Two of the sessions will be scheduled in the Omaha/Lincoln area while the other session would be planned for out state Nebraska. These sessions are intended to educate individuals about the NCPS as well as patient safety and reporting. This will continue to be a priority of the committee.

VIII. Communication Committee

- a) The AMA is planning an article featuring the NCPS in its May 2007 newsletter.

IX. New Business

- a) No new business was brought to the board.

X. Next Meeting

- a) A future meeting of the NCPS is being planned for early February 2007. This will be planned as a teleconference.

XI. Adjournment

S. Smith, President NCPS adjourned the meeting at **12:05pm**.

Minutes submitted by: Patty J Scholting, PA-C, secretary NCPS

Minutes approved by: